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Universidad
LOYOLA

CALL OPEN

ERASMUS+ INTERNSHIP

JOIN UNIVERSIDAD LOYOLA IN CORDOBA & SEVILLE
DURING THE FALL SEMESTER 2025/26
(SEPTEMBER-JANUARY)

APPLICATION DEADLINE: APRIL 28



Application form on last page



incoming@uloyola.es

JOIN OUR DEPARTMENTS!

▶ INTERNATIONAL OFFICE

MOBILITY UNIT
NETWORKS UNIT
MAGIS PROGRAM

▶ QUANTITATIVE METHODS

▶ LAW DEPARTMENT

MEDIATION & CONFLICT RESOLUTION
ECCLESIASTICAL LAW & HISTORY OF INSTITUTIONS
CRIMINAL LAW

▶ GLOBAL ENROLLMENT

▶ FACULTY OF HEALTH SCIENCES

▶ INTERNATIONAL STUDIES DEPARTMENT

▶ LOYOLA IDIOMAS

▶ FUTURE STUDENTS

▶ TECHNICAL SCHOOL OF ENGINEERING

▶ ENGINEERING DEPARTMENT

▶ LIBRARY



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INTERNATIONAL OFFICE

Mobility Unit

3 OPEN POSITIONS

ABOUT

The **Mobility Unit of the International Office** is part of the Vice-Rectorate for Learning and Internationalization and is the central hub for managing and facilitating european and global initiatives, partnerships, and exchanges. Its primary focus is to foster internationalization within the university community by supporting students, faculty, and staff in their pursuits of international mobilities. It oversees functions such as international student services, study abroad programs, international partnerships, collaborations, and cultural exchange events.

AS AN INTERN YOU WILL

- Assist local and international students
- Help in the administration of the Erasmus+ programme
- Support in the search for new partner universities
- Prepare activities for international students integration
- Organize and accompany international events
- Edit web content and manage Social Media promotion
- Use MoveOn as a database

YOU ARE A GREAT CANDIDATE IF YOU

- Are proficient in English and Spanish
- Are motivated to work in a dynamic team
- Have group leadership skills and are proactive
- Like to work in an international environment
- Have visual skills for design

INTERNATIONAL OFFICE

Networks Unit

1 OPEN POSITION

ABOUT

The **International Networks Unit** is part of the **International Office** and is responsible for managing the various alliances and bilateral and multilateral agreements that the University maintains with different institutions, organizations, and associations. Through these partnerships, international experiences are fostered among participating institutions to encourage student mobility and other forms of collaboration.

AS AN INTERN YOU WILL

- Manage communication for the International Association of Jesuit Universities (IAJU).
- Support the coordination and follow-up of international projects.
- Collaborate on communication strategies to enhance the office's visibility.
- Assist in the logistics and organization of international events.
- Create content and manage social media in both English and Spanish.

YOU ARE A GREAT CANDIDATE IF YOU

- Community building
- Preferred degrees related to communication
- Final years of undergraduate degree.
- Advanced command of English (Most of the work will be in English).
- Good writing skills in both English and Spanish.
- Interest in team work.
- Dynamic and innovative attitude.
- Interest in learning and leadership skills.

INTERNATIONAL OFFICE

Magis Program

1 OPEN POSITION

AS AN INTERN YOU WILL

- Management, coordination & development of the Magis Exchange program of the Jesuit universities (coordinating, recruitment of resources, selection processes of incoming students to the program, maintenance of the website, evaluation and design of strategies for the proper functioning of the program).
- Design & implement an accompaniment & training program for the liaisons of the 35 Jesuit universities part of the program, so that the dimension of service & personal transformation is latent in the experience of each student participating in the Magis Exchange.
- Selection of students who will participate each semester in the Magis Exchange program worldwide.
- Management of the incorporation of new universities to the program.
- Management of international projects.
- Creation & curation of content for communication channels (Newsletter, social networks, etc).
- Content management for the program's website.
- Creation and construction of the first Magis Alumni event.
- Support for international mobility programs.
- Supporting the International Office in the management of the Erasmus program.

YOU ARE A GREAT CANDIDATE IF YOU

- Preferred degrees related to communication in final years of Bachelor.
- Advanced command of English (most of the work will be in English).
- Good writing skills in both English and Spanish.
- Interest in team work, in learning and leadership skills.
- Dynamic and innovative attitude.

QUANTITATIVE METHODS

2 OPEN POSITIONS

ABOUT

The **Department of Quantitative Methods** is composed of a multidisciplinary team of teachers and researchers of contrasted quality accredited by Quality Evaluation Agencies nationally and regionally.

This team carries out very intensive research work, which results in high scientific productivity published in top-tier journals. Among the research lines of the department are found: the analysis, segmentation and short-term and long-term forecasting of temporal series; and the development and application of new methodologies related to the field of intelligent computing and artificial intelligence, in order to resolve real problems in the field of social sciences and economics.

AS AN INTERN YOU WILL

- Participate in the outgoing research projects (European, USA and Australia)
- Development of dashboards (power BI or similar) from result databases
- Dissemination of the project results
- Collaborate in current publications

YOU ARE A GREAT CANDIDATE IF YOU

- Have experience, interest and learning capacity on:
 - Development of dashboards (power BI or similar)
 - Basic data management
- Have an open mind to adapt research results according to specific end-user needs.

LAW DEPARTMENT

Mediation & Conflict Resolution

1 OPEN POSITION

AS AN INTERN YOU WILL

- Research into alternative dispute resolution systems, focusing on Spain and Spanish-speaking countries, in line with the new law 1/2025 that came into force on April 3, 2025.
- The goal is to study the various methods of conflict resolution, especially in the context of the 5th Mediators Forum in 2025/2026.
- Administrative: Help manage research projects and assist in organizing academic events.

YOU ARE A GREAT CANDIDATE IF YOU

- Teamwork and collaboration, flexibility in adapting to different research topics.
- Language proficiency in Spanish and English for research and publication.
- Flexibility, teamwork, and active collaboration in group work
- Project management skills, including organizing research tasks and academic events.
- Legal knowledge, ability to conduct thorough research and analyze legal/social data.
- Skills to write clear reports and present findings effectively.
- Integration of knowledge from law, sociology, psychology to understand ADR's societal impact.
- Conflict resolution techniques, cultural sensitivity, and technological proficiency for research and online dispute solutions.

LAW DEPARTMENT

Ecclesiastical Law & History of Institutions

1 OPEN POSITION

AS AN INTERN YOU WILL

- Analysis of historical cases, participation in presentations and student activity corrections.
- Depending on Spanish proficiency, collaboration in creating student seminars focusing on historical and Canon Law cases.
- Research opportunities include contributing to ongoing projects or exploring new topics for publication in specialized journals.
- Administrative: Help manage research projects and assist in organizing academic events.

YOU ARE A GREAT CANDIDATE IF YOU

- Teamwork and collaboration, flexibility in adapting to different research topics.
- Language proficiency in Spanish and English for research and publication.
- Flexibility, teamwork, and active collaboration in group work
- Project management skills, including organizing research tasks and academic events.
- Ecclesiastical Law & History of Institutions:
- In-depth understanding of Ecclesiastical Law and Canon Law, including historical case analysis.
- Research skills using primary/secondary sources and ability to present findings in both Spanish and English.

LAW DEPARTMENT

Criminal Law

1 OPEN POSITION

AS AN INTERN YOU WILL

- Teaching: Assist in preparing educational materials, teaching, grading exams and assignments, organizing seminars/workshops, and updating resources like presentations and online guides.
- Research: Conduct academic literature reviews, help draft research projects, analyze data, and collaborate on academic papers and summaries. Present findings at meetings, conferences, or seminars.
- Administrative: Help manage research projects and assist in organizing academic events.

YOU ARE A GREAT CANDIDATE IF YOU

- Teamwork and collaboration, flexibility in adapting to different research topics.
- Language proficiency in Spanish and English for research and publication.
- Flexibility, teamwork, and active collaboration in group work
- Project management skills, including organizing research tasks and academic events.
- Teaching focus: Clear communication, ability to prepare teaching materials, and interact with students.
- Research focus: Analytical skills, conducting literature reviews, and hypothesis formulation.

GLOBAL ENROLLMENT

3 OPEN POSITIONS

ABOUT

Universidad Loyola's new **Global Enrollment Office** is looking for talented young people to join the international student recruiting team as new students from abroad begin their university path at Loyola.

The office has a clear vocation of service that is specified in guiding and informing the entire educational community about the university in order that prospective international students can have criteria in the process of choosing their university studies.

AS AN INTERN YOU WILL

- Perform lead management activities.
- Perform tasks related to interaction with families and prospective students.
- Track admissions processes through Salesforce.
- Orient students upon arrival at Loyola.
- Database updates.

YOU ARE A GREAT CANDIDATE IF YOU

- Have a good level of Spanish and English.
- Have excellent communication skills.
- Are organized, responsible, independent and resourceful.
- Have good time management skills
- Posses problem solving skills
- Have empathy

FACULTY OF HEALTH SCIENCES

2 OPEN POSITIONS

ABOUT

The **Faculty of Health Sciences** is an academic institution that focuses on the training and study of disciplines related to human health. It offers a variety of educational programs in fields such as medicine, physiotherapy, nursing, biomedicine, psychology, and other health professions. The main goal of this faculty is to prepare students to work in areas that promote the well-being and treatment of individuals, providing them with a solid theoretical and practical foundation.

AS AN INTERN YOU WILL

- Support the teachers who conduct practical sessions in the experimental laboratories with various tasks.
- Distribute the necessary materials for the practice.
- Supervise students during their practical sessions.
- Ensure that the materials or more dangerous procedures are carried out correctly.
- Answer students' questions.
- Facilitate communication between the teacher and laboratory technicians during the practical session.
- Supervision of students during the execution of theoretical and practical evaluation tests.

YOU ARE A GREAT CANDIDATE IF YOU

- Have good communicative skills.
- Are Skilled in the laboratory with both equipment and materials.

INTERNATIONAL STUDIES DEPARTMENT

1 OPEN POSITION

ABOUT

The **International Studies Department** researches, analyzes and disseminates knowledge on global issues such as politics, economics, human rights and international relations. It facilitates the development of research projects, publishes reports and organizes conferences to promote dialogue on international affairs.

AS AN INTERN YOU WILL

- Support in data collection and analysis for research projects.
- Assist in the preparation and review of documents and presentations.
- Assist in the logistical organization of events and conferences.
- Conduct research on relevant international trends and policies.
- Update departmental databases and bibliography.

YOU ARE A GREAT CANDIDATE IF YOU

- Have a good level of Spanish and English
- Are a student of International studies / political science / social sciences / philosophy / humanities / ethics / etc.
- Have excellent communication skills.
- Are able to generate and express your own ideas
- Are organized and resourceful.
- Have good time management skills
- Have adaptability, a collaborative spirit and autonomy

LOYOLA IDIOMAS LANGUAGE SCHOOL

1 OPEN POSITION

ABOUT

Loyola Idiomias is the language center of Loyola Andalucía, where you can develop the linguistic and cultural competences that will enable you to navigate international contexts. We aim to open doors for you so that you have the opportunity to live, study, or work in a multicultural world, without language or culture being barriers.

We have modern facilities equipped with the latest technologies at our campuses in Seville and Córdoba, and our professors are experts in teaching and preparing students for official exams. We offer a wide variety of languages such as English, French, Spanish, Chinese, Italian, German, and Arabic in different formats and modalities.

AS AN INTERN YOU WILL

- Support in administrative management.
- Help monitoring and conducting Cambridge exams.

YOU ARE A GREAT CANDIDATE IF YOU

- Are organized and dynamic.
- Have a passion for teamwork.
- Like interacting with students.

FUTURE STUDENTS

1 OPEN POSITION

ABOUT

The **Future Students Service** is an area dedicated to supporting students throughout the stages leading up to their entry into the institution. Its main objective is to provide information and guidance about the academic programs offered, admission procedures, scholarship opportunities, and all activities that help students make an informed decision about their academic path.

They often organize open house events, orientation sessions, and individual or group meetings with tutors and professors to help prospective students better understand the academic environment and choose the course that best suits their interests and professional goals.

AS AN INTERN YOU WILL

- Provide support to the advisory team in organizing informational sessions with schools and educational centers, both on campus and at the institutions themselves.
- Assist in the preparation of orientation fairs.
- Respond to information requests from prospective students and their families via phone calls, messages, and emails.
- Help with administrative tasks and the creation of activity reports

YOU ARE A GREAT CANDIDATE IF YOU

- Good communicative skills.
- Proficiency in the use of Word and Excel.
- Are good in a teamwork environments.

TECHNICAL SCHOOL OF ENGINEERING

1 OPEN POSITION

ABOUT

The **School of Engineering** at Universidad Loyola was founded in 2013 with a clear principle: to prepare students using the most innovative means and methods without compromising the rigorous acquisition of fundamental engineering concepts developed during the initial years of study.

AS AN INTERN YOU WILL

- Improve process definition
- Automate the School's tables and reports
- Create a database and enhance document management
- Improve information visualization

YOU ARE A GREAT CANDIDATE IF YOU

- Have analytical skills and knowledge of process optimization
- Possess proficiency with Microsoft Office 365 software
- Are a student of Computer Engineering or a related field, and Business Administration and Management or a similar area.

ENGINEERING DEPARTMENT

2 OPEN POSITIONS

ABOUT

The **Department of Engineering** at Universidad Loyola consists of a dedicated team of faculty members and researchers whose academic achievements are recognized by various regional and national quality assurance agencies. The Department is known for its impressive research output, reflected in numerous scientific publications and research projects published in internationally recognized journals with high impact ratings.

AS AN INTERN YOU WILL

- Participation in research projects developed in the department. Main areas of interest:
 - energy storage
 - synthetic fuels
 - renewable hydrogen
 - smart agriculture
 - systems optimization
 - artificial intelligence (AI)

YOU ARE A GREAT CANDIDATE IF YOU

- Programming skills in python, matlab, or similar.
- Have advanced English proficiency, as the role involves working with research publications and international collaboration.
- Are proactive, detail-oriented, and passionate about sustainable technology and scientific research.

UNIVERSITY LIBRARY

Granada, Spring semester

1 OPEN POSITION

ABOUT

The **Library** of Universidad Loyola has assembled over the past 50 years one of the finest collections on economics and business in the Spanish university landscape. Its challenge is to expand its collections across all subject areas related to the university's academic programs and to continue offering the university community the best information resources, both in physical and digital formats. This position is for the library on the Granada campus.

AS AN INTERN YOU WILL

- Cataloging books and journals using the MARC21 format
- Shelving and organizing library materials
- User assistance: helping in the reading room, supporting information searches, and guiding them in the use of the catalog
- Active participation in the implementation of the new library management system, WorldShare Management Services (WMS) by OCLC, used worldwide in academic and other types of libraries

YOU ARE A GREAT CANDIDATE IF YOU

- Student or graduate in Library and Information Science, Documentation, History, or related fields
- Knowledge of MARC21 cataloging standards
- Well-organized, with strong communication skills and attention to detail

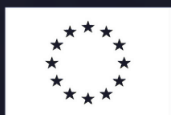
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APPLY NOW!

**FILL OUT OUR
ONLINE APPLICATION FORM**

**NEED MORE
INFORMATION?**

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