

## PROCEDURE FOR THE FOLLOW-UP OF PHD GRADUATES

The monitoring of graduates of the **PhD Programme in Inclusive and Sustainable Development** at Loyola Andalucía University is the responsibility of the Academic Committee. To carry out this task, both the Doctoral School and the Vice-Rectorate for Research of Loyola Andalucía University will make available to the Academic Committee the appropriate material and human resources.

The monitoring of graduates of the programme will be carried out through:

1. The design and development of databases of former students of the programme, which will be integrated into the alumni database of the Doctoral School.
2. Post-defence evaluation of graduates' level of satisfaction after the completion of the Doctoral Thesis.
3. The design of specific activities such as seminars, courses, and workshops for alumni of the PhD Programme.
4. The maintenance of regular contacts (at least once a year) by the Administrative and Services Staff of the Vice-Rectorate for Research.
5. The design and development of a specific interactive section (where graduates may include relevant information if they so wish) on the University's website (Vice-Rectorate for Research), which will offer at least the following content:
  - a. Specific activities for graduates of the PhD Programme.
  - b. Information of interest for former doctoral candidates who, for any reason, have not been able to successfully complete their PhD studies.
  - c. Job offers channelled through the University's Job Placement Office.
  - d. Information of interest from the University's Innovation Office: emerging new ideas, knowledge-based entrepreneurial projects, patent management, etc.
  - e. Calls for R&D&I&T projects.
  - f. Information on the progress of ongoing R&D&I&T projects.
  - g. Information on scholarships and job positions offered by Loyola Andalucía University for PhD holders.
  - h. Information of interest regarding the University's Chairs and Institutes.
    - i. Information on mobility opportunities channelled through the International Relations Office of Loyola Andalucía University.
  - j. A "Who is Who" section with contact details and job positions of those graduates who wish to publish such information.
  - k. A section for graduates to share activities, news, and other information of interest to the group.

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The objectives of the graduate follow-up activities of the programme are:

- To disseminate useful information among graduates for their professional and career development.
- To update their academic and scientific knowledge and skills.
- To promote the creation and maintenance of research networks.
- To promote the creation and dissemination of knowledge.

Graduates of the programme will have the following channels to maintain contact with the PhD Programme, the Doctoral School, and the Vice-Rectorate for Research:

- Personal contact through the Administrative and Services Staff of the Vice-Rectorate for Research.
- Participation in one of the scheduled activities.
- Contact through the University's website (Vice-Rectorate for Research).

The forecast percentage of doctoral candidates who will obtain postdoctoral contract funding in the **PhD Programme in Inclusive and Sustainable Development** at Loyola Andalucía University is:

- Year 1: 20%
- Year 2: 30%
- Year 3: 40%

The forecast percentage of doctoral candidates who will obtain employment related to the training received in the **PhD Programme in Inclusive and Sustainable Development** at Loyola Andalucía University is:

- Year 1: 30%
- Year 2: 40%
- Year 3: 50%

Statistical information on the employability of this PhD Programme will be prepared by the Doctoral School. For this purpose, the Vice-Rectorate for Research will provide the appropriate material and human resources. The results of the analysis of this information will contribute to the continuous improvement of the programme through:

- Evaluation of the overall level of satisfaction after the defence of the Doctoral Thesis. These opinions will be relevant in the design and development of the programme's research and training activities.
- Collection and analysis of graduates' opinions and suggestions through the contact channels mentioned above. These opinions will be relevant for the design of post-thesis activities that help to enhance the employability level of programme graduates.

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Access to information on programme graduates will comply with the applicable legislation on personal data protection. All graduates of the programme will have the right, upon prior written notification, to modify their data and to delete, should they so wish, any information held by Loyola Andalucía University that is not strictly academic.

Loyola Andalucía University undertakes not to use the information available on graduates of the PhD Programme for purposes other than those mentioned above.

In all cases, the principles of equal opportunities and non-discrimination on grounds of sex, race, religion, disability, or any other personal or social condition or circumstance will be observed, in order to guarantee access to available information and the exercise of their rights.